



# BROOKSIDE CHARTER SCHOOL

1815 East 63rd Street, Kansas City MO 64130

PHONE: 816-531-2192

FAX: 816-756-3055



[www.brooksidecharter.org](http://www.brooksidecharter.org)

## **BSDS, Inc dba Brookside Charter School**

### **MINUTES May 24, 2021 5:30 pm Join with ZOOM**

<https://us02web.zoom.us/j/89279888773>

**Directors Present:** E. Sipes, J. LaSalle, V. Miller, L. Ehren, S. Twyman, K. Dennis, K. Kohring (6:24 pm) **Directors Absent**

**Guests Present:** R. Offield, J. George, K. Sales, P. Greenwood, E. Twyman-Brown, D. Sipes, R. Duguid, K. Hendricks, M. Pozek, R. Yahaya, H. Patton, S. Bryant, D. Wiley, E. Palacios, J. Smith, K. Smith, V. Tucker, N. Freeman, T. Price, D. Saffold

#### **1. Opening Items**

##### **a) Record Attendance and Guests**

##### **b) Call the Meeting to Order**

- i. E. Sipes called the meeting of the board of directors of Brookside Charter School to order on Monday, May 24, 2021 at 5:30 pm via Zoom

##### **c) Motion to accept the agenda**

- i. L. Ehren made a motion to accept the agenda
- ii. V. Miller seconded the motion
- iii. The board **VOTED** unanimously to approve the motion – Approved

##### **d) Approval of Board of Director minutes**

- i. V. Miller made a motion to approve the minutes from the BSDS, Inc. dba Brookside Charter School on **04-26-2021**.
- ii. L. Ehren seconded the motion
- iii. The board **VOTED** unanimously to approve the motion – Approved

##### **e) Visitors Comments and Addressing Agenda Items**

- i. No Visitors Comments

*Posted 5/22/2021  
Supt. Office, Front Lobby, and Website*



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## 2. 2021-2022 Board Candidates

### a) Introduction for 2021-2022 Board Candidates

i. DiAnna Saffold

ii. Tiffany Price

iii. Dr. Kerry Dixon

## 3. Financial Committee Report

### a) EdOps Dashboard – Need Board Approval

i. P. Greenwood presented the month's financial status. Providing information on revenue, expenses, days of cash and changes expected from state aid. Provided in board packet.

ii. V. Miller motioned to approve the Financial Report within the EdOps Dashboard as presented

iii. S. Twyman seconded the motion

iv. The board **VOTED** unanimously to approve the motion – Approved

### b) Check Registry – Need Board Approval

i. V. Miller presented to the Board of Directors the Check registry and recommended the board approve the Check registry as presented

ii. V. Miller made a motion to approve the check registry as presented

iii. S. Twyman seconded the motion

iv. The board **VOTED** unanimously to approve the motion – Approved

K. Kohring joined meeting

## 4. BCS Board of Director Governance Profile

a) R. Offield presented to the Board of Directors information on the Full Report, the Variance Report and the Maturity Actionable report from the Governance profile. A survey was completed by all board members, 15 parents and under 20 staff completed the survey.



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i. [Full Report](#) – First survey result was an overall 3.99 out of 5.

ii. [Variance Report](#) – The report breaks down the 2 dimensions of the highest scores

iii. [Maturity Actionable](#) – The report breaks down the areas scored the lowest scores

iv. N. Freeman introduced the Board Governance Profile created by Innovare.

The profile evaluates performance by level, dimension and by indicator. Goals will be entered on the portal for each board member to assess. The access to the profile will be emailed to each board member.

## 5. Superintendent’s Report – Roger Offield

### a) 2021-22 Enrollment

i. Currently at 579 enrolled

ii. Lower than years past

iii. Enrollment practices will be put in Place

1. If numbers don’t jump, we will run advertisement in July

## 6. [Board Dates 2021-2022](#) – Need Board Approval

### a) Board Dates

i. July 26, 2021	January 31, 2022
August 30, 2021	February 28, 2022
September 27, 2021	March 28, 2022
October 25, 2021	April 25, 2022
November 29, 2021	May 23, 2022
December 13, 2021	June 27, 2022

ii. S. Twyman made a motion to approve the board dates as presented

iii. J. LaSalle seconded the motion

iv. The board **VOTED** unanimously to approve the motion – Approved

### b) Summer School Update

i. Summer School starts Thursday, June 3<sup>rd</sup>

ii. In person for K-2<sup>nd</sup> Grade, grades 3 – 8<sup>th</sup> will be Virtual

iii. We waived Extended Care fees for students who were not active during the year and Principals recommended summer school



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- iv. Interventionist and Instructional pulls out will occur to assist with adjustment
- v. Every student will be picked through a new Car pool pick system developed by B. Witt

**c) Superintendent's Evaluation**

- i. N. Freeman, Innovare presented the Superintendent Evaluations to Board

- a. This is included in the Governance Profile
- b. The Board of Directors and Administration were provided access to begin completing the Superintendent evaluation
- c. Evaluations will need to be completed before the next board meeting. Do Not hit the submit button. N. Freeman will submit for each person

**d) Expansion Committee**

- i. Met and decided that Modules will not be an option
- ii. Will continue reviewing numbers for the Office space at the Seminary.
  - a. Getting pricing on IT, furniture and other necessity to be prepared to access the space

**e) MCPSA Contract Amendments**

- i. Will have to do contract amendments on the Performance contract
  - 1. For MPI, using Evaluate
- ii. Possibly will review amendments in July

**7. Motion to adjourn**

**a) Motion to adjourn**

- i. L. Ehren made a motion to adjourn the meeting.
- ii. S. Twyman seconded the motion
- iii. The board **VOTED** unanimously to approve the motion. – Approved
- iv. There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:27 pm

*Sherry Twyman, Sec.*

**Posted 5/22/2021**  
**Supt. Office, Front Lobby, and Website**



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Next Meeting - Monday, June 14, 2021  
FAX: 816-756-2055



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## Attending Meetings of the Board of Director

Visitors are welcome to attend the open sessions of the meeting of the Board of Directors. Members of the Board of Directors and Brookside Administration are the participants during these meetings.

## Procedures for Petitioning the Board of Directors

1. If the issue/concern involves the classroom, meet with your child's teacher. If the problem is not resolved, contact the Administration.
2. If the issue/concern involves the daily operation of the school, contact the Administration.
3. If the issue/concern involves school policy (Family Handbook), contact the Board of Directors following these procedures:
  - a. Submit a one-page brief of the issue. Briefs to the Board of should be sent to Brookside Charter School.
  - b. The Board of Directors will respond. Responses could be inclusion on the agenda for a Board of Director's meeting, or a written reply, or a referral to the Administration.
4. Guidelines for Speaking at a Board Meeting
  - a. Visitor's Comments

Each regular business meeting opens with an opportunity for visitors to make comments to the board. Persons who wish to address any subject concerning education may do so at this time. The board president will call the meeting to order and then ask for comments from the audience. Patrons are asked to keep their remarks concise. This portion of the meeting shall not exceed one-half hour and those addressing the board are asked to limit their remarks.

### b. Addressing Agenda Items

A person wishing to address an item on the official agenda during the business portion of the meeting must complete a request form, these forms are located as you enter the board room. The form is to be completed and returned to the Board Secretary/Clerk prior to the start of the meeting. Persons may speak only once on an agenda item and for no more than three minutes without consent of the board. In the event board members agree that the normal flow of business is being unnecessarily delayed, they may, by majority vote, waive public participation.

The above information is part of the Family Handbook. Families are given a copy of the Family Handbook.

*Posted 5/22/2021  
Supt. Office, Front Lobby, and Website*